

# Caitlyn O'Boyle

[caitlyn.o\\_boyle@tufts.edu](mailto:caitlyn.o_boyle@tufts.edu) • (917) 708-1279

## Education

**TUFTS UNIVERSITY** | School of Arts and Sciences Medford, MA  
*BS in Biopsychology, 3.71 GPA, Pre-Med Track, (4.00 Major GPA)* May 2025

- Dean's List Academic Achievement Award recipient (Fall 2021- present)

**Relevant Coursework:** Organic Chemistry 1, General Chemistry 1 & 2, Physics 1 & 2, Biology Cells and Organisms, Statistics for Behavioral Science, General Genetics, Biochemistry & Cell Metabolism, Biological Bases of Psychopathology

**MAHOPAC HIGH SCHOOL** Mahopac, NY  
*4.00 (96.778) GPA* June 2021

- Graduated top 10% of class
- Member of the National Honor Society
- Dual sport varsity athlete, and 2 year captain of women's basketball team

## Activities

**TUFTS UNIVERSITY VARSITY WOMEN'S BASKETBALL** Medford, MA  
*NCAA Division III* Fall 2021 – Present

- NESCAC All-Academic Team Award recipient (2022-2023 & 2023-2024)
- Committed minimum 20 hours per week to practices, meetings, travel, and competitions while maintaining a full course load
- Further developed time management skills and a strong work ethic to achieve both individual and team objectives
- Engaged in collaboration and leadership skills in a team environment

## Experience

**COUSENS GYMNASIUM- TUFTS UNIVERSITY** Medford, MA  
**Desk Worker** September 2023-Present

- Efficiently managed front desk operations
- Skilled in verbal and written communication through answering phones, addressing inquiries, and conveying information clearly and concisely
- Demonstrated strong interpersonal skills through daily interaction with employees

**RED MILLS PUB** Mahopac, NY  
**Server, Barback** May 2023 – August 2023

- Demonstrated effective customer service and communication skills through developing lasting relationships with new and returning customers
- Adapted to a fast-paced environment when needed in order to balance multiple tasks at once
- Memorized over 50 menu items and rotating food and drink specials to maintain customer satisfaction

**MATT MILLER CULINARY PRODUCTIONS** Port Chester, NY  
**Caterer** July 2022 – August 2023

- Demonstrated flexibility and adaptability in handling various tasks, from food preparation to customer interaction
- Performed in a consistently fast-paced environment through collaboration with team members
- Ensured cleanliness and appealing presentation of food
- Assembled and disassembled catering equipment and food in a timely manner

## Skills & Interests

### Coaching:

- Coached 8-10 school-age children in basketball throughout school year (January 2019- March 2020)
- Volunteer at elementary age sports camp during summer vacation (July 2018- July 2019)
- Medford Adaptive Sports volunteer through winter break (January 2023- Present)